

**FUNERAL DIRECTORS EXAMINING BOARD
MINUTES
NOVEMBER 9, 2010**

PRESENT: J.C. Frazier, Rosalie Murphy, David Olsen, Pat Thornton and Brian Langendorf

BY TELEPHONE: Michele Moore

STAFF PRESENT: Angela Arrington, Bureau Director; Yolanda McGowan, Legal Counsel; Michelle Solem, Bureau Assistant; and other Department staff

CALL TO ORDER

David Olsen, Chair, called the meeting to order at 9:45a.m. A quorum of 6 members was present.

AGENDA

MOTION: Pat Thornton moved, seconded by Rosalie Murphy, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES (AUGUST 24, 2010)

Correction:

- Correct the date in the footer

MOTION: Michele Moore moved, seconded by J.C. Frazier, to approve the Minutes of August 24, 2010, as corrected. Motion carried unanimously.

**ADMINISTRATIVE REPORT
ANGELA ARRINGTON, BUREAU DIRECTOR**

Angela Arrington provided the Board with an update related to the Regulatory Digest.

Elections and Board Appointments

NOMINATION: Pat Thornton nominated David Olsen as chairperson.
The chair called for additional nominations 3 times before calling the vote. David Olsen was elected chairperson by unanimous vote.

NOMINATION: David Olsen nominated Brian Langendorf as vice-chairperson.
The chair called for additional nominations 3 times before calling the vote. Brian Langendorf was elected vice-chairperson by unanimous vote.

NOMINATION: Michele Moore nominated Rosalie Murphy as secretary.
The chair called for additional nominations 3 times before calling the vote. Rosalie Murphy was elected secretary by unanimous vote.

David Olsen appointed Rosalie Murphy, Brian Langendorf and himself as the screening committee for 2011.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Deputy Secretary Barbara Wyatt-Sibley joined the meeting and presented outgoing member, J.C. Frazier, with a plaque commemorating his years of service along with letters of gratitude from the Secretary, Governor and the bureau director. David Olsen thanked Mr. Frazier for his service to the Board and to the citizens of the state of Wisconsin.

BOARD MEMBER ACTIVITY

The members of the Board provided updates regarding activities in which they have participated since the last meeting.

CLOSED SESSION

MOTION: J.C. Frazier moved, seconded by Brian Langendorf, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats. Roll Call Vote: J.C. Frazier-yes; Michele Moore-yes; Pat Thornton – yes; Rosalie Murphy-yes; David Olsen-yes; Brian Langendorf-yes. Motion carried unanimously.

Open Session recessed at 12:00 p.m.

RECONVENE TO OPEN SESSION

MOTION J.C. Frazier moved, seconded by Brian Langendorf, to reconvene into Open Session at 1:11 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

CASE CLOSINGS, CITATIONS INCLUDING ANY RECEIVED AFTER PRINTING OF AGENDA

CASE CLOSINGS

MOTION: J.C. Frazier moved, seconded by Brain Langendorf, to close case 06 FDR 006 and 06 FDR 012 for Prosecutorial Discretion (P3) and case 08 FDR 002 for no violation as against W.C.C.S. Motion carried unanimously.

DELIBERATION ON PROPOSED ADMINISTRATIVE WARNINGS OR ANY SIGNED AFTER PRINTING OF AGENDA

06 FDR 012, 07 FDR 004 AND 09 FDR 027

MOTION: J.C. Frazier moved, seconded by Michele Moore, to adopt the findings of fact, conclusions of law, stipulation and order in the matters of 06 FDR 012, 07 FDR 004, 09 FDR 027. Motion carried.

08 FDR 002

MOTION: Michele Moore moved, seconded by Rosalie Murphy, to adopt the findings of fact, conclusions of law, stipulation and order in the matter of 08 FDR 002. Motion defeated. Pat Thornton and J.C. Frazier abstained.

CONSULTING WITH LEGAL COUNSEL

DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings

Signatures were collected for all required documentation.

ADJOURNMENT

MOTION: Rosalie Murphy moved, seconded by Michele Moore, to adjourn the meeting at 1:15p.m. Motion carried unanimously.